

AI Ops Assistant | For Instructional Designers and LMS Administrators

## Course Quality Audit

AI Ops Assistant runs a full quality audit against your institution's own uploaded standards, checks every course for rubric mismatches, broken links, empty modules, and date conflicts, and returns a prioritized findings report for your review. Nothing changes until you approve it.

### 01 — TIME SAVED | For Faculty and Instructional Designers

You get your audit time back

Running a full QA audit manually means navigating into each course, cross-referencing rubric configurations against gradebook settings, testing external links, and checking date sequences one item at a time. AI Ops Assistant does all of that in a single request and returns a structured findings report. Your team reviews the findings and decides what to act on.

### 02 — STUDENT EXPERIENCE | For Students

Students encounter a course that is ready

Rubric mismatches, missing rubrics, and out-of-sequence due dates are invisible until a student is already affected. Running a quality audit before the term opens surfaces every one of those issues while there is still time to fix them. Students start the term with accurate grade weights, correct rubric attachments, and working links.

### 3 — QUALITY AT SCALE | For the Institution

Your standards, mapped to every finding

AI Ops Assistant reads your institution's own uploaded QA framework when running the audit. Every finding maps to your specific criteria, not a default checklist. Audit output is immediately usable by your team and carries weight in accreditation conversations where evidence of consistent, standards-based review matters.

## How to Use It - Steps

### 1. Open AI Ops Assistant inside your LMS

- ◆ Available directly inside Canvas, Brightspace, Moodle, and Blackboard. Faculty access is scoped to their own courses. No separate login required.

### 2. Type your audit request in plain language

- ◆ Describe the course, the checks you want to run, and reference your institutional QA standards. No special formatting needed.

### 3. Review the prioritized findings report

- ◆ Results come back as a ranked list showing each student, which courses they are at risk in, their current grades, and last login activity. Drill into any individual student for a full cross-course profile.

### 4. Export, share, or act directly from the report

- ◆ Export the list for your student success team, share with advisors, or ask the agent to draft outreach for specific students. Any LMS change requires your explicit confirmation first.

## How It Works

AI Ops Assistant reads directly from your LMS in real time, including rubric configurations, gradebook settings, module structure, assignment dates, and embedded external links. No CSV export or data request needed before running an audit.

When you upload your institution's QA standards document, the agent uses it as the evaluation framework for every audit it runs. Findings reference your specific criteria, making audit reports immediately usable by your team and defensible in accreditation reviews.

## What the Audit Checks

- Rubric-to-gradebook point mismatches
- Missing rubrics on gradable assignments
- Empty or unpopulated modules
- Assignment date conflicts and out-of-sequence due dates
- Broken external links in course content
- Alignment with your uploaded institutional QA standards

## Example Prompts

### STANDARD | Single course full audit

*"Run a quality audit on NURS 301. Check for rubric-to-gradebook point mismatches, broken external links, empty modules, date conflicts, and missing rubrics. Use our uploaded QA framework."*

Returns a prioritized findings report covering every check requested, with each finding linked to its location in the course.

### SCALE | Institution-wide rubric mismatch audit

*"Scan all active courses this term. Flag any where the rubric total points do not match the gradebook item point value."*

Returns every course with a rubric-to-gradebook mismatch across all active sections, surfaced before any student is graded.

### CATALOG | Stale content detection

*"Scan the entire School of Business course catalog. Flag any content referencing dates before 2024, broken external links, or topics not updated in more than two terms."*

Returns a catalog-level view of outdated content without manually opening a single course shell.

### EQUITY | Cross-section consistency check

*"Compare all 8 sections of ENG 101 this term. Are they using the same rubrics, point totals, and module structure? Flag any that deviate."*

Cross-references the syllabus against every module, assignment, and content page.

## Governance Note

**Human approval on every write action. Every interaction logged.**

AI Ops Assistant can read course content and propose changes, but it cannot modify anything without your explicit approval. The confirmation step is built into every write operation, for every role, based on the LMS permission sets.

## See it in Action

Book a 30-minute walkthrough. We will run a gap check using anonymized demo content and show you the full findings and bulk update confirmation workflow.

[learnwise.ai/demo](https://learnwise.ai/demo) | [hi@learnwise.ai](mailto:hi@learnwise.ai)

