

AI Ops Assistant | For Quality Assurance / TEF Coordinators

Turn Your Courses Into One TEF-Ready Evidence Report

[AI Ops Assistant](#) reads only the courses you scope and maps their content against TEF indicators. Scope the program, map the evidence, review the gaps, export the report.

01 — TIME SAVED | For Quality Teams

You get full-portfolio evidence coverage without opening every course yourself

Checking TEF evidence across a portfolio means opening every syllabus, feedback log, and assessment brief one course at a time. AI Ops Assistant does that across the whole portfolio in one request and returns a structured evidence map.

02 — STUDENT EXPERIENCE | For Students

Closing the gaps the audit finds improves the experience it's measuring

TEF Student Experience indicators track things students feel directly: how quickly they get feedback, how consistent marking is across sections, whether support is easy to find. Closing a flagged gap doesn't just strengthen the submission, it fixes what a student actually experiences in that course.

03 — SUBMISSION READY | For the Institution

Every program gets the same rigor of review

With dozens of programs entering the same submission cycle, manual evidence gathering means depth depends on who has time to chase it. A repeatable, agent-driven process gives every program the same consistent, auditable evidence.



How to Use It - Steps

1. Scope: add your standard and define the programs

- ◆ Upload the TEF standard and your provider submission template to the knowledge base. For a recurring audit, add the last evidence report so the agent can track progress since then.

2. Map: ask for evidence coverage across the courses

- ◆ Give the agent the programs to include and whether to check Student Experience, Student Outcomes, or both. The agent reads syllabi, assessment and feedback records, and engagement data in each named course and returns a coverage map showing evidence as strong, partial, or missing.

3. Review: drill into a gap or track progress over time

- ◆ Ask for the evidence behind any indicator, or compare this month's coverage against the last audit to see which gaps have closed. Flag thin or missing coverage before the submission deadline.

4. Confirm: approve the report and export it in the format you need

- ◆ The agent shows you the full report and gaps before anything is exported. Confirm to export as a formatted report, or as JSON or CSV for your own systems. Every query is logged.

How It Works

AI Ops Assistant reads syllabi, assessment briefs, feedback turnaround records, and course engagement data across only the courses you scope, in Canvas, Blackboard, Brightspace, or Moodle. Specify the programs and the TEF aspect once, and the agent maps every course against it in the same conversation.

From the same conversation, drill into any indicator, ask which course has the weakest evidence, or re-run after course content updates. Any report is shown in full before export. The agent never publishes or submits on its own.

What the agent checks:

- Assessment and feedback turnaround against policy
- Marking criteria and rubric consistency across courses
- Course syllabi and learning outcome alignment
- Student engagement patterns within scoped courses
- Academic support touchpoints referenced in course content
- Coverage gaps by program and by indicator
- Scoped strictly to the named course list



Example Prompts

SCOPE Run a full TEF evidence audit	MAP Map evidence against TEF indicators
<i>"Audit our BA Business Management program against the TEF Student Experience and Student Outcomes indicators. Flag anything with partial or missing evidence."</i> Confirms the agent's access is limited to the named courses before mapping begins.	<i>"Map our evidence against the TEF Student Experience indicators across all 8 courses. Show me where evidence is strong, partial, or missing."</i> Returns a structured coverage map across the whole program in one pass.
REVIEW Drill into a specific indicator	CONFIRM Compile the TEF evidence report
<i>"Which of our courses has the weakest evidence for feedback turnaround? Show me what you found."</i> Surfaces the evidence behind the finding, so you can close the gap before the review.	<i>"Compile everything we've mapped into an evidence report for our TEF submission. Flag any indicator with partial or missing evidence."</i> Produces a full evidence report for your review, confirmed before export.

Governance Note

You see every mapping and every gap before it's compiled.

AI Ops Assistant surfaces evidence and prepares reports. It never submits to an institutional record, publishes, or changes course content without your confirmation. Nothing changes inside your LMS without your approval, and every action is logged.

See it in Action

Book a 30-minute walkthrough. We'll scope a demo program and run a live TEF evidence query, from coverage map to a compiled report.

learnwise.ai/demo | hi@learnwise.ai

